

## **Job Description**

**Job Title:** Upper School 3D Art Teacher

**FLSA Status:** Salaried, Exempt

**Department:** Fine Arts

**Evaluation:** Performance will be evaluated initially at 90 days then annually thereafter with this position description. Employees will undergo initial and periodic subsequent background checks and drug screenings as required.

**Reports to:** Upper School Principal

**Education Requirement:** Bachelor's Degree

**Years of Experience:** 3-5

**Licenses or Certifications:** Holds or is in the process of earning a Florida Educator Certificate

**Summary:** Orangewood Christian School is seeking an experienced Art teacher for 7th - 12th grade level courses. Our teachers are building Christian Community within and beyond the school, are active in a church community and serving as Christian role models to students, parents, and staff. Teachers are expected to keep abreast of current trends and assist their respective departments with long-term goal planning for the program, developing both short- and long-term instructional objectives.

Teachers must have strong Instructional and Classroom Management skills, including but not limited to: use of various teaching strategies and resources to actively engage students in learning; adjusting curriculum as appropriate; posting lesson plans on RenWeb; evaluating handouts and testing materials against student performance; evaluating students and providing opportunities for students to demonstrate mastery; quickly grading and returning student work; enforcing school discipline policies in a consistent and loving manner; promptly notifying parents and administration of any behavioral or academic problems and organizing classroom and materials for efficient learning.

OCS teachers are expected to make meaningful connections between faith and learning in the classroom. Employee is responsible for continuing education and completing certification requirements.

### **Essential Function:**

- Teach knowledge and skills in art, including expressive activities in ceramics/clay modeling, use of a pottery wheel, constructing, and sculpture.
- Demonstrate techniques in activities such as drawing, sculpting, painting, and modeling, using instructional aids.
- Develop instructional plans and organize class time to provide a balanced program of instruction, demonstration, and student activity.
- Provide individual and small group instruction in order to adapt the curriculum to the needs of pupils with varying intellectual and artistic abilities, and to accommodate the variety of instructional activities being carried on simultaneously.
- Establish and maintain standards of pupil behavior to provide an orderly and

productive studio environment.

- Instruct pupils in care and safe use of tools and equipment.
- Organize storage areas and control use of school-owned materials, equipment, and tools to prevent loss or abuse.
- Plan and present art display and exhibitions of pupils' work for the school and community
- 21st Century skills in communication and classroom instruction.
- Able to manage multiple tasks and “switch gears” quickly.
- Able to learn and integrate new material quickly.
- Excited about continual growth and development on an organizational level as well as individual level.
- Desire to work collaboratively with a team of teachers, administrators, and instructional assistants.
- Work within your department to develop short-term and long-term goal planning to meet or exceed standards.
- Assess student performance regularly through quizzes and tests.
- Adjust curriculum as appropriate to meet the needs of the students.
- Cooperate with Educational Services Department to meet the needs of students with learning disabilities.
- Provide opportunities outside the regular class time to students who need additional assistance.
- Grade and return student work quickly. Update RenWeb weekly with current grades.
- Update RenWeb weekly with lesson plans and homework.
- Attend and participate in faculty devotions, faculty meetings, parent conferences, evening programs, overnight trips, conventions and other assigned meetings or duties.
- Communicate professionally and regularly with parents (guardians) about student progress/needs.
- Integrate Christian faith with classroom instruction.
- Research and implement new technologies in the classroom, preparing students for 21st century learning.

**Supplemental Function:**

- Participate as a club sponsor, class sponsor and chaperone for events/trips.
- Participate in assigned school duties weekly.
- Attend staff/department meetings.

**Required Personal Qualities:**

The employee shall:

1. Have confessed Jesus Christ as his/her personal Lord and Savior.
2. Believe the Bible is the revelation of God’s truth and is infallible and authoritative in all matters of faith and practice.
3. Faithfully attend and actively support a local church that adheres to the principles listed in the OCS Statement of Faith.
4. Be in agreement with the school’s Statement of Faith.

5. Be a Christian role model in attitude, speech, and actions both in and out of school to students, parents, and fellow employees. Agree with and adhere to the OCS Lifestyle Statement.
6. Show by example the importance of Scripture study and memorization, prayer, witnessing and unity in the body of Christ.
7. Have the spiritual maturity, academic ability, and personal leadership qualities to equip students to transform the world for Christ and His kingdom.

### **Additional Personal Qualities:**

The employee shall:

1. Recognize the role of parents as primarily responsible before God for their children's education and be prepared to assist them in that task.
2. Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.
3. Meet everyday stress with emotional stability, objectivity, and optimism.
4. Maintain a personal appearance that is a Christian role model of cleanliness, modesty, good taste, and agreement with school policy.
5. Have a strong command of the English language in both verbal and written communication.
6. Respectfully submit and be loyal to constituted authority.
7. Notify the Head of School of any policy that he/she is unable to support.
8. Refuse to use or circulate confidential information.
9. Place his/her OCS position ahead of other jobs or volunteer activities.
10. Make an effort to appreciate and understand the uniqueness of the OCS community.

### **Work Environment:**

☐Offices                      ☒Classrooms                      ☐Outdoors                      ☐Community

☐All facilities including roof and crawl spaces    ☐

Other:\_\_\_\_\_

### **Physical Demands:**

☒Walking/Standing                      ☒Lifting/Moving (number of pounds 20)    ☐Stretching

☐Exposure to cold/Heat                      ☒Talking/hearing                      ☐Vision (close and distance)

☒Bending/climbing                      ☐Other

\* The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.