

Continual Enrollment Contract

Orangewood Christian School considers it a privilege that you have partnered with us to assist you in fulfilling the responsibility God entrusted to you to teach and nurture your children. We thank you for choosing Orangewood Christian School, whose mission is to provide students with an excellent spiritual and academic experience in order to equip them to advance Christ's kingdom.

Please take time to fully review this Continual Enrollment Contract, as your signature will confirm your commitment to having your student continually enrolled at Orangewood Christian School. This contract applies to the _____ academic year and shall automatically renew for each successive academic year, until your student has graduated from Orangewood Christian School (herein, OCS). **This contract will be in force unless and until it is terminated by OCS at any time, or by written notice from the undersigned. If you choose to terminate this contract, your written notice must be received on or before February 28 of the current academic year to avoid any financial penalties for the upcoming school year. If the student is withdrawn for any reason by Orangewood or the parent after February 28, registration fees will be due and are non-refundable; after June 1, you, the undersigned, agree to pay the full tuition to the end of the first semester. If withdrawal occurs for any reason after November 1, tuition will be owed through the end of the academic year.**

It is very important our families support OCS in every aspect of its philosophy and policies, whether academic, behavioral or spiritual, as outlined in the Parent-Student Handbook, which is posted for your review and annually updated on RenWeb. The Parent-Student Handbook provides specific information about OCS policies, including but not limited to, dress code, disciplinary procedures, grading and test protocols, as well as an array of other behavioral and academic policies. These policies explain circumstances under which additional fees may be periodically incurred during the student's career, including (but not limited to) activity fees, proctoring/test fees, special events or fees associated with policy infractions. Finally, the Parent-Student Handbook includes details about the Substance Abuse Awareness and Education Policy which involves universal drug testing of our upper school students, faculty and staff. Your signature affirms your willingness, under particular circumstances as outlined in the policy, to cover certain costs associated with any follow-up testing which could result.

OCS partners with parents who pledge to train children in the Christian faith by example and prayerful encouragement. OCS requires our families maintain membership, active attendance and participation at a local, Christian, Bible-believing church. Your signature on this contract confirms your Church Membership and your willingness to notify OCS if there are any changes involving your church commitment. In the event your church does not maintain records of membership, verification of active church participation is required.

OCS expects you will be an involved and committed parent at the school, from supervising assigned homework, attending parent meetings and school activities, to communicating in a positive, forthright and responsible manner with faculty, and administration. This expectation exists regardless of the mode of communication, whether by email, letter or the use of social media, as well as face-to-face and direct verbal communication with our personnel, our parents and our students. Details of these expectations are found in the Parent-Student Handbook.

Your student's safety is of paramount importance to OCS. As a parent, your signature confirms you are aware that surveillance cameras are in use both inside and outside all school buildings and property for the protection and security of our students, personnel and campus visitors. Further information regarding OCS security and safety measures, can be found in the Parent-Student handbook or as otherwise implemented by OCS.

There may be occasions in which your child's photograph could be used for marketing or other communication purposes. Your signature affirms your permission for OCS to use your child's image; however, if you prefer your child's photograph not be used for these purposes, you must notify the OCS development office in writing.

Currently enrolled families will be billed for registration at a rate of 50% in January and 50% in February. All registration fees are non-refundable and non-transferable after February 28. Tuition and discount details are annually updated on the tuition information form. Please select one of the following plan(s) for tuition payment (Any changes to your selection must be made in writing to the Director of Finance.):

- Monthly** Tuition paid in twelve (12) equal payments by the **tenth of each month** (June through May) \$50 set up fee
- Prepaid** Tuition paid in full by **June 1**
- I would like to donate my Orangewood Church member discount to the OCS scholarship fund*

You acknowledge if your monthly payment occurs **past the tenth of each month**, late fees will be applied. You also acknowledge if your account becomes **60 days delinquent**, the school reserves the right to dismiss the student from school, terminate this contract and/or take any other actions deemed necessary by OCS to manage the financial delinquency. **Your signature below verifies you have read and accepted all terms of this Continual Enrollment Contract and verifies you have assumed responsibility for payment(s) to OCS as described herein.**

Student Name(s): _____

Mother/Guardian Signature: _____ Date: _____

Father/Guardian Signature: _____ Date: _____

OCS admits children of believers of any race, color, national or ethnic origin.