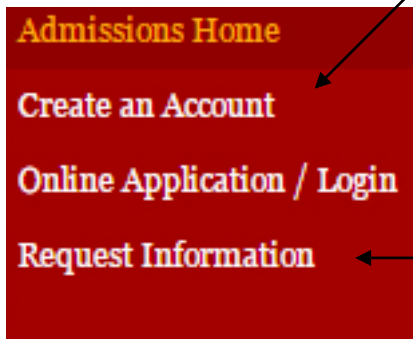


Online Application Instructions

Click on **Create an Account**



If you have already created account and would like to continue working on an application, click on **Online Application / Login**.

Click on **Request Information** to receive additional information or set up a tour with our Admissions Office.

Enter your information in each field

—Account Details—

* First Name

* Last Name

* Email

* Contact Phone #

—Account Security—


* Username

* Password

* Confirm Password

* COPPA I agree to comply with [COPPA](#) and am over 13 years of age.

After you click on **create account**, the Login window will appear. Enter your created Username and Password. Click on **Login**.

 **Your account has been created.**

Please enter your username and password.

Username

Password

[Forget your password?](#)
[Create an account](#)

Click on the **Create a New Student Application** button.

Online Application

Welcome. You are currently logged in.

As you complete each section of the application, click on the **Save & Next** button. If you need to leave and complete the application later, click on the **Save** button.

When you return to your account, click on **Open (edit)** under “Application Status”



Online Application

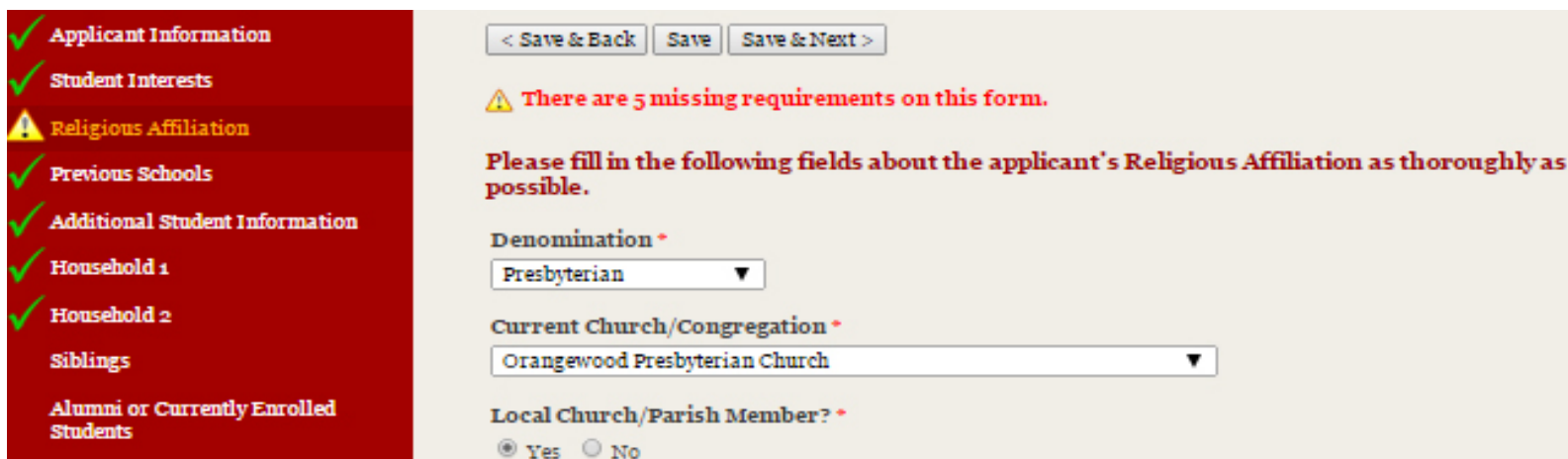
Welcome. You are currently logged in.

You have 1 student application created:

Student	School Year Applied	Grade Level Applied	Application Status	Forms Access	Admissions Progress Status
*****, ****	2015-2016	03	Open (edit)		Status Delete

[Create a New Student Application](#)

During the application process, you will be able to see what sections have been completed on the left side of your application page. To go directly to the next incomplete section, click on the  sign. 



The screenshot shows a sidebar on the left with a red background and white text. It lists various sections of the application with green checkmarks indicating completion: Applicant Information, Student Interests, Religious Affiliation (with a yellow warning triangle icon), Previous Schools, Additional Student Information, Household 1, Household 2, Siblings, and Alumni or Currently Enrolled Students. The main content area has a light beige background and contains navigation buttons: < Save & Back, Save, and Save & Next >. Below the buttons is a red warning message: "There are 5 missing requirements on this form." followed by the instruction: "Please fill in the following fields about the applicant's Religious Affiliation as thoroughly as possible." The form includes three dropdown menus: "Denomination" (set to Presbyterian), "Current Church/Congregation" (set to Orangewood Presbyterian Church), and "Local Church/Parish Member?" (with radio buttons for Yes and No).

When you submit the online student application, you will receive a confirmation number for payment and application submission. It will save the application as a .pdf so you may save and print the application. You will also receive an email from the Director of Admissions confirming receipt of your student application.

Once you have completed and submitted the Online Application, you will be able to view and print the additional Supplemental Application Forms by clicking on the link. Please have these forms filled out and returned to the Admissions Office.